

Ref No: MIET/ADM/OCD/2024-25/087

Dated: 06.01.2025

**Planning & Evaluation Committee**

A planning & evaluation committee has been constituted which consist of the members as per the details mentioned below.

**Functions of Planning & Evaluation Committee:**

- (i) To develop the plan for organizational development including infrastructure.
- (ii) To assess the performance of Faculty, staff and students.
- (iii) To implement and track the progress of decisions made by organizational leaders.
- (iv) To plan ways to obtain resources through industry partnership, consultancy and other funding's.
- (v) To promote research and extension activities.
- (vi) To develop and plan training modules for placement support.
- (vii) To promote ways to improve quality of education.
- (viii) To promote ecosystem to develop innovation, entrepreneurship and startup.

**Composition of Planning & Evaluation Committee:**

S. No.	Name	Designation	Details
1	Prof. (Dr.) Sanjay Kr. Singh	Chairperson	Director
2	Ms. Akanksha Agarwal	Member	Professor – MBA
3	Mr. Puneet Agarwal	Member	Professor – MBA
4	Dr. Sanjeev Singh	Member	Dean Academics
5	Dr. Vipin Kr. Garg	Member	Professor – BP
6	Dr. Vineet Kumar	Member	Associate Dean – First Year
7	Dr. Rambeer Singh	Member	Professor – CSE (AIML)
8	Mr. Avinash Kumar	Member	Asst. Prof. – EE
9	Mr. Rohit Aggarwal	Member	Asst. Prof. – CSE (DS)
10	Mr. Praveen Kr. Chakravarti	Member	Asst. Prof. – ECE
11	Dr. Vikas Srivastava	Member Convener	Professor – CSE

Chairperson is requested to conduct meeting as and when required with all the members/associated personnel once at the end of each semester.

**Role of Member Convener:** The Member-Convener shall with the approval of the Principal Convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.

**Prof. (Dr.) Sanjay Kr. Singh**  
(Director)

**Copy for information and necessary compliance**

- 1) Honorable Chairman / Vice Chairman (for Information)
- 2) Principal / Dean Academics / Dean student welfare / Dean first year
- 3) All HODS/ IQAC /Chief Proctor /Registrar office / HR office
- 4) ERP, website, Account Section, Transport, Hostel Warden, Notice Boards.