MEERUT INSTITUTE OF ENGINEERING & TECHNOLOGY, MEERUT
(A Unit of City Educational & Social Welfare Society)
Approved by AICTE, PCI New Delhi & Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Uttar Pradesh, Lucknow
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Ref. No.: MIET/ADM/OCD/2026-27/035 **Date: 27th August, 2026**

NOTICE

Institution Innovation Council (IIC) Updated

The primary aim of the Institution Innovation Council (IIC) is to systematically foster the culture of Innovation, Design Thinking and Entrepreneurship within the academic community. This initiative is designed to encourage and support creative thinking, promote a spirit of problem-solving, and facilitate knowledge exchange in the domains of innovation, entrepreneurship, and intellectual property rights among students and faculty members. The IIC is committed to organizing Ideathons, Hackathons, workshops, seminars, and collaborative events, thereby enriching the educational experience with practical exposure to innovation and business creation.
The updated list of IIC (Council) members is as follows:

S. No.	Name	Member Type	Key Role	Mobile
1	Prof. (Dr.) Sanjay Kr. Singh	Teaching	Vice-President	9917103999
2	Dr. Prashant Kumar Gupta	Teaching	Convener	9012060751
3	Dr. Neha Singh	Teaching	Co-Convener	9140295737
4	Dr. Mukesh Rawat	Teaching	Innovation Activity Coordinator	9837477042
5	Ms. Mohini Preetam Singh	Teaching	Innovation Activity Coordinator	6398486825
6	Mr. Rehan Ahemed	Teaching	Start-up Activity Coordinator, Internship Activity Coordinator	9761118623
7	Mr. Rohit Agarwal	Teaching	IPR Activity Coordinator & Internship Activity Coordinator	8279316381
8	Dr. Alok Sharma	Teaching	IPR Commercialization & Technology Transfer	9718052888
9	Mr. Praveen Kr. Chakravarti	Teaching	NIRF Coordinator	5218921707
10	Ms. Swati Agarwal	Teaching	Member	7417473071
11	Mr. Ajay Chaudhary	Non-Teaching	Print Media Coordinator	7351665522
12	Ms. Debopriya Mukhopadhyay	Non-Teaching	Social Media Coordinator	9891089028

Committee convener is requested to conduct the meeting of all the members/ associated personnel as and when required and once at the end of the month (to review/ consolidate the works done). Its MOM is to be submitted to IQAC and the Director in due course of time.

Respected Director Sir will monitor day-to-day activity and review on weekly basis. The objectives and KRA of the all key role have mentioned in **Annexure-I**.

Prof. (Dr.) Sanjay Kr. Singh
Director

Copy to:

1. Hon'ble Chairman and Vice-chairman (For your kind information please)
2. Dean-Academics, DSW, Asso. Dean-First Year, Asso. Dean CSE Allied, Asso. Dean CSE, CS and IT, & Asso. Dean IQAC
3. All the HODs, Chief Proctor, COE, CEOs and Chief Warden
4. Registrar, ERP, Website, Account Section, Transport, Hostel Warden, Notice Boards.

Annexure-I

Objectives of Institution Innovation Council (IIC)

1. **To promote a culture of innovation and creativity** among students, faculty, researchers, and staff.
2. **To organize innovation-focused activities** such as hackathons, ideation challenges, workshops, boot camps, exhibitions, and competitions.
3. **To identify and nurture innovative ideas** and provide appropriate mentoring and guidance.
4. **To facilitate prototype and proof-of-concept development** through technical, laboratory, and infrastructure support.
5. **To promote Intellectual Property Rights (IPR)** and facilitate patent, copyright, design, and trademark filing.
6. **To facilitate technology validation, transfer, and commercialization** of successful innovations.
7. **To promote interdisciplinary research and innovation** through collaborative projects across departments.
8. **To push potential prototypes to** government agencies, industries, CSR initiatives, investors, and other sources for **further funding and grants**.
9. **To encourage entrepreneurship and startup development** by supporting promising innovations through incubation and mentoring.
10. **To build strategic partnership with Local MSMEs/ Industry** for solving real-world industrial and societal problems and **transfer/ commercialization** of successful innovations.

Key Responsibility Areas (KRA) Descriptions:

Position	Key Responsibility Areas (KRA)
Convener	1. Lead day-to-day functioning and implementation of IIC activities. 2. Prepare annual innovation action plans and activity calendars. 3. Coordinate with departments, faculty, students and external stakeholders. 4. Monitor ideation, prototyping, IPR, funding and commercialization activities. 5. Track innovation events, ideas from ideation to prototype/ PoC and further development. 6. Maintain records, reports, KPIs and institutional innovation data.
Innovation Activity Coordinators	1. Execute Ideathons and hackathons innovation competitions. 2. Coordinate mentoring and innovation-development programs. 3. Facilitate participation in external innovation challenges and programs. 4. Identify and maintain records promising innovative ideas / prototypes through Innovative programs.
Innovation Mentors	1. Provide mentoring support for prototype and PoC development. 2. Use the institute laboratories and technical infrastructure. 3. Assist innovators in design, fabrication, testing and validation. 4. Support technology readiness, documentation and prototype demonstration.
Start-up Activity Coordinator	1. Plan and coordinate startup, entrepreneurship, incubation and business-development activities. 2. Identify promising student/faculty startups and facilitate mentoring, incubation and capacity-building support.

	3. Organize startup challenges, pitch sessions, workshops, boot camps, and entrepreneurship events. 4. Develop connections with incubators, accelerators, investors, industries, MSMEs and government startup-support agencies. 5. Track startup progress, funding opportunities, market readiness and maintain startup-related reports and records.
IPR Activity Coordinator	1. Conduct awareness programs, workshops and seminars on patents, copyrights, trademarks and designs. 2. Identify innovative ideas with potential for IPR protection and facilitate their preliminary evaluation. 3. Coordinate and assist faculty, researchers and students in patent, copyright, design and trademark filing processes. 4. Maintain records of IPR activities, applications, grants and institutional IPR data.
IPR Commercialization & Technology Transfer	1. Facilitate industry linkages, licensing, technology transfer and commercialization of protected innovations.
Advisory Board Members (All HODs)	1. Promote innovation and creativity within their departments. 2. Identify and recommend promising student/faculty innovations to IIC. 3. Facilitate interdisciplinary projects and departmental participation. 4. Nominate mentors, teams and participants for IIC programs. 5. Provide domain expertise and review innovative ideas/prototypes. 6. Support industry, funding, IPR and technology-transfer opportunities.

miet **Meerut Institute of Engineering & Technology**
N.H. 58, Delhi-Roorkee Highway, Baghpat Road Crossing, Meerut - 250 005. UP (India)

Ref No: MIET/ADM/OCD/2024-25/082 **Dated: 16.11.2024**

NOTICE

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S. No.	Name	Member Type	Key Role	Mobile
1	Mr. Prashant Kumar Gupta	Teaching	Vice President/ Convener	9012060751
2	Mr. Swati Agarwal	Teaching	Innovation Activity Coordinator, ARIIA Coordinator	7417473071
3	Ms. Shubhangi Goel	Teaching	Innovation Activity Coordinator, ARIIA Coordinator	8077286750
4	Ms. Shireen Najeeb	Teaching	Innovation Activity Coordinator	9818170638
5	Mr. Rehan Ahmed	Teaching	Startup Activity Coordinator, Internship Activity Coordinator	9761118923
6	Dr. Maduri Gupta	Teaching	Startup Activity Coordinator, Internship Activity Coordinator	9412103645
7	Mr. Shalendra Kumar Singh	Teaching	Internship Activity Coordinator	8800228325
8	Mr. Rohit Agarwal	Teaching	IPR Activity Coordinator	8279316381
9	Mr. Ajay Chaudhary	Teaching	Social Media Coordinator	7351665522
10	Mr. Praveen Kr Chakravarti	Teaching	NIRF Coordinator	8909311554
11	Mr. Ankur Jaggi	External Expert	Entrepreneurship Expert	9358401755
12	Mr. Pradeep Sharma	External Expert	Investor	9871695173
13	Mr. Sachin Gaur	External Expert	Innovation Expert	9999979349

Committee chairman / convener is requested to conduct the meeting of all the members / associated personnel as and when required and once at the end of semester (to review / consolidate the works done). Its MOM are to be submitted to IQAC and the Director in due course of time.

Prof. (Dr.) Sanjay Kr. Singh
Director

Copy for information and necessary compliance to:

1. Hon'ble Chairman / Vice-chairman
2. Dean-Academics, Dean-Students' Welfare, Dean-First Year
3. All the HODs, IQAC, Chief Proctor, Chief Warden
4. Registrar, ERP, Website, Account Section, Transport, Hostel Warden, Notice Boards