



INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEERUT INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Date: 01.01.2022

Minutes of the proceedings of the 8th IQAC Meeting held on 30th December 2021 at 11:00 AM in the Conference Room (Academic Block A).

Following members were present:

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| 1. Shri Vishnu Saran | (Chairman – MIET Group of Institutions) |
| 2. Shri Puneet Agarwal | (Vice-Chairman – MIET Group of Institutions) |
| 3. Dr. Arun Vishwanath Parwate | (Director & Chairperson – IQAC) |
| 4. Mr. Praveen Kumar Chakravarti | (Coordinator – IQAC) |
| 5. Prof. Santosh Kumar Das | (Dean Academics) |
| 6. Mr. Vibhore Agarwal | (External Member- IQAC) |
| 7. Dr. Devendra Arora | (Professor & Dean – MIET Business School) |
| 8. Dr. Vipin Kumar Garg | (Professor & Principal, Department of Pharmaceutical Technology) |
| 9. Dr. M.I.H. Ansari | (Professor & Head, Department of CSE) |
| 10. Dr. Neha Mittal | (Professor & Head, Department of ECE) |
| 11. Dr. Sidharth Jain | (Professor & Head, Department of ME) |
| 12. Mr. Avinash Kumar | (Assistant Professor & Head, Department of EE) |
| 13. Dr. Alok Goyal | (Associate Professor & Head, Department of CE) |
| 14. Dr. Swati Sharma | (Associate Professor & Head, Department of IT) |
| 15. Mr. Gaurav Goel | (Associate Dean, First Year) |
| 16. Dr. Shalini Sharma | (Principal, Department of Biotechnology and Microbiology) |
| 17. Dr. Ashima Kathuria | (Professor, Department of Biotechnology) |
| 18. Dr. Avinash Singh | (Associate Professor, Department of Biotechnology) |
| 19. Dr. Amit Ahuja | (Professor, Department of ECE) |
| 20. Mr. Shailendra Singh | (Assistant Professor, Department of CSE) |
| 21. Mrs. Akansha Agarwal | (Head Training and Placement Department) |
| 22. Mr. Sanjay Vashisth | (Registrar - HR) |
| 23. Mr. Shivpoojan Singh | (Registrar Students Affairs) |
| 24. Mr. Piyush Gupta | (Centre Superintendent – Examinations) |

The Executive Director & Chairperson of IQAC Dr. Arun V. Parwate welcomed all the members of the Internal Quality Assurance Cell (IQAC) and also highlighted the importance of the meeting. Then Director requested Mr. Praveen Kumar Chakravarti, Coordinator- IQAC to present the details

The points discussed in the meeting are hereunder:-

Agenda 8.1: To Confirming the Minutes of the last IQAC Meeting held on 31.07.2021

- The minutes of the 7th IQAC meeting which was held on 31.7.2021 were briefly summarized by the Coordinator – IQAC.

Agenda 8.2: To Review the NBA Accreditation Status of all the Departments.

- The present status of the accreditation by NBA has been discussed. At present, 4 UG departments namely Information Technology, Electronics & Communication Engineering, Biotechnology and Pharmaceutical Technology have been accredited by NBA. Further, NBA External Expert Team visited between 26-28 November 2021 for three UG Departments namely Computer Science & Engineering, Mechanical Engineering and Electrical Engineering and waiting result for the expert visit.
- Other departments which have not been accredited or not applied for accreditation to NBA till now were suggested to start preparing for the same.
- As per information received from NBA, It was suggested for Biotechnology department to start preparation for Pre qualifier.

Agenda 8.3: To discuss the status of NAAC Annual Quality Assurance Reports (AQAR)..

- The Departmental data towards AQAR 2020-21 provided by Coordinators under each template have been complied with.
- After completion of filling of data for AQAR – 2020-21, it would be put up for final review and approval. It is proposed to complete AQAR submission by the end of January 2022.

Agenda 8.4: To discuss the status of NIRF Ranking 2022 regarding data collection and its preparedness.

- The IQAC Coordinator explained analysis of NIRF -2021.
- The IQAC Coordinator explained NIRF Ranking-2022 data collection format and weightage of NIRF-2022 Criterion.
- Director asked to Coordinator to circulate NIRF-2022 format to heads and the departments.
- The external member, Chairman, Vice-Chairman and Director gave their valuable suggestions for the further improvement in the institution development.

Agenda 8.5: To discuss about the important activities that took place in the institution since the last IQAC meeting (July to December 2021)

- The IQAC Coordinator explained the various activities that took place in various departments from July to 31 December 2021. The suggestions were received by members and noted by all the HoDs
- More numbers of Alumni talks/ Events should be organized by departments to strengthen the student.

- Faculty Development Programs sponsored by different Govt. agencies are less, so to improve this at least of two FDP's should be organized by each department in every academic session. The screening of proposals should also be encouraged to improve the proposal quality.
- To emphasize the proper documentation of the data, All Data formats must be shared by departments under the responsibilities of the respective HOD's to IQAC.

Agenda 8.6: To review the faculty joining and relieving the institution (department-wise) from July to December 2021.

- HOD's of respective departments should analyze the reasons for relieving of faculties, whether they are leaving voluntary or involuntary.
- Cadre ratio and retention of old and new faculties to be done separately, also year wise.

Agenda 8.7: To review the available Department-wise Faculty Position in the institution as on date.

- IQAC coordinator discussed the number of faculty members available in the institute department wise. Cadre ratio and deficiency in the number of faculty members were also discussed.

Agenda 8.8: To Review the Status of Admission Report, Quality of Students Admitted in First Year (Last 4 Years).

- Analysis of Admission Report was presented according to CS and Non CS branches.
- The marks analysis of Physics, Chemistry and Mathematics should be categorized for the students taking admission in first year.
- Detailed Analysis of the admissions was presented from 2017-18 to 2021-22.

Agenda 8.9: AKTU Examination Results for the Even Semester 2020-21.

- AKTU Result Analysis has been discussed
- The Chairman and the Vice Chairman were given some useful suggestion to the HODs for the further improvement in student results for few subjects.

Agenda 8.10: To Review the Students Placement in the academic year 2021-22 as on date.

- Students should be motivated regarding placements.
- HOD's and Placement Coordinators of respective departments should take concern of the non-placed students and their reasons.

Agenda 8.11: To consider any other matters with the permission of the Chair.

- New committees should be defined with their roles and responsibilities.
- A meeting for faculties should be addressed by Director / Dean Academics with the defined

agendas to be followed in upcoming semester.

- Career counseling of students for placement higher studies shall be given top priority.
- 9th IQAC meeting to be scheduled after 3 months.

Finally, the IQAC Coordinator, Mr. Parveen Kumar Chakravarti proposed the vote of thanks to the chair and the meeting came to an end.

Parveen
05/05/2022
Mr. Parveen Kumar Chakravarti
IQAC- Coordinator
MIET, Meerut

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Dr. Arun V. Parwate
05/05/2022
Dr. Arun V. Parwate
Chairperson – IQAC
MIET, Meerut

