



Date: 24.06.2022

**Minutes of the proceedings of the 9<sup>th</sup> IQAC Meeting held on 22<sup>nd</sup> June 2022 at 10:00 AM in the Conference Room (Academic Block A).**

Following members were present:

|                                  |                                                                  |
|----------------------------------|------------------------------------------------------------------|
| 1. Shri Vishnu Saran Agarwal     | (Chairman – MIET Group of Institutions)                          |
| 2. Shri Puneet Agarwal           | (Vice-Chairman – MIET Group of Institutions)                     |
| 3. Dr. Arun Vishwanath Parwate   | (Director & Chairperson – IQAC)                                  |
| 4. Dr. Praveen Kumar Chakravarti | (Coordinator – IQAC)                                             |
| 5. Mr. Vibhore Agarwal           | (External Member- IQAC)                                          |
| 6. Dr. Devendra Arora            | (Professor & Dean – MIET Business School)                        |
| 7. Dr. Vipin Kumar Garg          | (Professor & Principal, Department of Pharmaceutical Technology) |
| 8. Dr. M.I.H. Ansari             | (Professor & Head, Department of CSE)                            |
| 9. Dr. Neha Mittal               | (Professor & Head, Department of ECE)                            |
| 10. Dr. Sidharth Jain            | (Professor & Head, Department of ME)                             |
| 11. Mr. Avinash Kumar            | (Assistant Professor & Head, Department of EE)                   |
| 12. Dr. Swati Sharma             | (Associate Professor & Head, Department of IT)                   |
| 13. Mr. Gaurav Goel              | (Associate Dean, First Year)                                     |
| 14. Dr. Ashima Kathuria          | (Professor, Department of Biotechnology)                         |
| 15. Dr. Amit Ahuja               | (Professor, Department of ECE)                                   |
| 16. Mr. Shailendra Singh         | (Assistant Professor, Department of CSE)                         |
| 17. Mrs. Akansha Agarwal         | (Head Training and Placement Department)                         |
| 18. Mr. Sanjay Vashisth          | (Registrar - HR)                                                 |
| 19. Mr. Shivpoojan Singh         | (Registrar Students Affairs)                                     |
| 20. Mr. Piyush Gupta             | (Centre Superintendent – Examinations)                           |

All of the members of the Internal Quality Assurance Cell (IQAC) were welcomed by the Director and Chairperson of IQAC, Dr. Arun V. Parwate, who also emphasized the significance of the meeting. Then the director asked the IQAC coordinator, Mr. Praveen Kumar Chakravarti, to deliver the information in accordance with the 9th IQAC meeting's agenda.

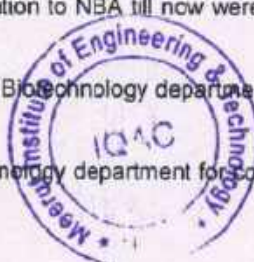
The points discussed in the meeting are hereunder:-

**Agenda 9.1: To Confirming the Minutes of the last IQAC Meeting held on 30.12.2021**

- The minutes of the 8<sup>th</sup> IQAC meeting which was held on 30.12.2021 were briefly summarized by the Coordinator – IQAC.

**Agenda 9.2: To Review the NBA Accreditation Status of all the Departments.**

- The present status of the accreditation by NBA has been discussed. At present, 6 UG departments namely Information Technology, Electronics & Communication Engineering, Biotechnology, Pharmaceutical Technology Computer Science & Engineering and Electrical Engineering have been accredited by NBA. Other departments which have not been accredited or not applied for accreditation to NBA till now were suggested to start preparing for the same.
- As per information received from NBA, It was suggested for Biotechnology department to start preparation for SAR submission.
- Further, NBA external team visited for Pharmaceutical Technology department for compliance on 8 May, 2022 and



waiting result for compliance visit.

**Agenda 9.3: To discuss the status of data collection, NAAC Annual Quality Assurance Reports (AQAR) and the progress as on date for NAAC**

- To analyze the status for submission of AQAR 2020-21 on NAAC Portal.
- Format for Data collection for AQAR 2021-22 was discussed as per NAAC templates.

**Agenda 9.4: To discuss the findings of exit survey**

- In the feedback form, there were suggestions from students, after analyzing the responses, suggestions shall be incorporated in next academic session through department / exam/ placement / central.

**Agenda 9.5: To discuss the proposed mentor mentee booklet**

- Mentor Mentee system already exists in the institute and also data collection format (mentor mentee booklet) was also present. The IQAC Coordinator explained the new mentor mentee booklet for record keeping.

**Agenda 9.6: To Discuss the Academic Audit report for the academic year 2021-22.**

- IQAC presented analysis and findings of the academic audit report which have done by IQAC for all available departments.

**Agenda 9.7: To consider any other matters with the permission of the Chair.**

- New committees with their roles and responsibilities should be defined for upcoming session.
- A faculty Members meeting should be addressed by Director / Dean Academics/ HoD with the defined agendas for the upcoming semester.
- Career counseling for placement higher studies shall be organized at department / Institute level.
- 9<sup>th</sup> IQAC meeting to be scheduled after 2.5 to 3 months.

Finally, the IQAC Corrdinator, Mr. Parveen Kumar Chakravarti proposed the vote of thanks to the chair and the meeting came to an end.

Mr. Praveen Kumar Chakravarti  
IQAC- Coordinator  
MIET, Meerut



Dr. Arun V. Parvate  
Chairperson – IQAC  
MIET, Meerut

